

RECYCLING ACTIVITIES

RESPONSIBILITY:

The goal of Facilities Management is to provide an environmentally friendly campus community by recycling and composting as much as feasible.

Following is a list of items that are recycled on campus.

MIXED OFFICE PAPER:

- *Computer paper
- *White paper: bond, letterhead, typing, copier, and index cards
- *Colored paper: pastels only
- *Carbonless paper
- *Envelopes: with or without plastic windows
- *Coated paper: fax, brochures, and advertisements
- *File folders: manila or pastel, no labels
- *Direct mailings: opened and sorted no adhesives

CARDBOARD:

- *Corrugated boxes with tape
- *Brown paper bags

NEWSPAPER:

- *Standard newsprint: anything that is included in a newspaper
(Including colored advertisements, coupons, etc.)

MIXED CONTAINERS:

- *Aluminum cans, foil, and containers all empty of food and drink
- *Clean green, clear, and brown glass
- *Clean tin cans
- *#1 and #2 plastics that are not injection molded
(Includes primarily soda bottles and milk bottles)

MAGAZINES/ CATALOGS:

- *All glossy-paged magazines that are stapled

*All glossy-paged magazines that are glue-bound

OTHER ACCEPTABLE MATERIALS:

- *Books any thickness
- *Styrofoam peanuts (also available for re-use)
- *Phonebooks
- *Laser printer cartridges
- *Pallets/wood
- *Fluorescent tubes
- *Bricks

COMPOSTING MATERIAL:

- *Animal bedding (from animals that are not contagious)
- *Soil/Plant bedding
- *Plants/Shrubs

SERVICES:

Facilities Management Integrated Solid Waste Section provides the following services:

- *Office paper bins for under desk/copy room recycling
- *Indoor recycling bins for building hallways
- *Trash/Recycle bins for office clean outs
- *Special pick-up of large quantities of material for recycling or trash
- *Weekly pick-up of recyclable materials at recycle sites located at designated areas for each building.
- *Special pick-ups of items that are not on a regular route

Checklist:

Not applicable

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